



Degree Transfer Advising: Beyond the Basics

Seneca

DEGREE AND CREDIT
TRANSFER OFFICE

Evolution of the Degree and Credit Transfer Office at Seneca

Established
in 2001

The DCTO was among the first of its kind in Ontario to act as a central repository for all agreements, and to offer a high level of advisement on pathway options for students.

At the time, nearly 44% of incoming students indicated they planned on pursuing further education after completing their program at Seneca and yet few services were available to support these students interested in further education.

In 2012, Seneca moved the DCTO from Student Services to the Academic portfolio, to better align with the College's academic goals.

Here's the Numbers...



Advising once a week
at 4 main campuses

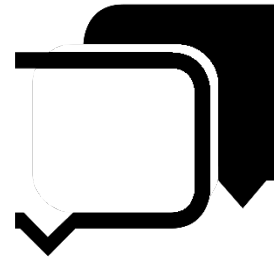


30 minute
appointments

Twice a week at
Newnham in peak times –
January, end of
September, and April



582 Degree Transfer
Appointments
March 2017-March
2018



Program Specific
Advisement

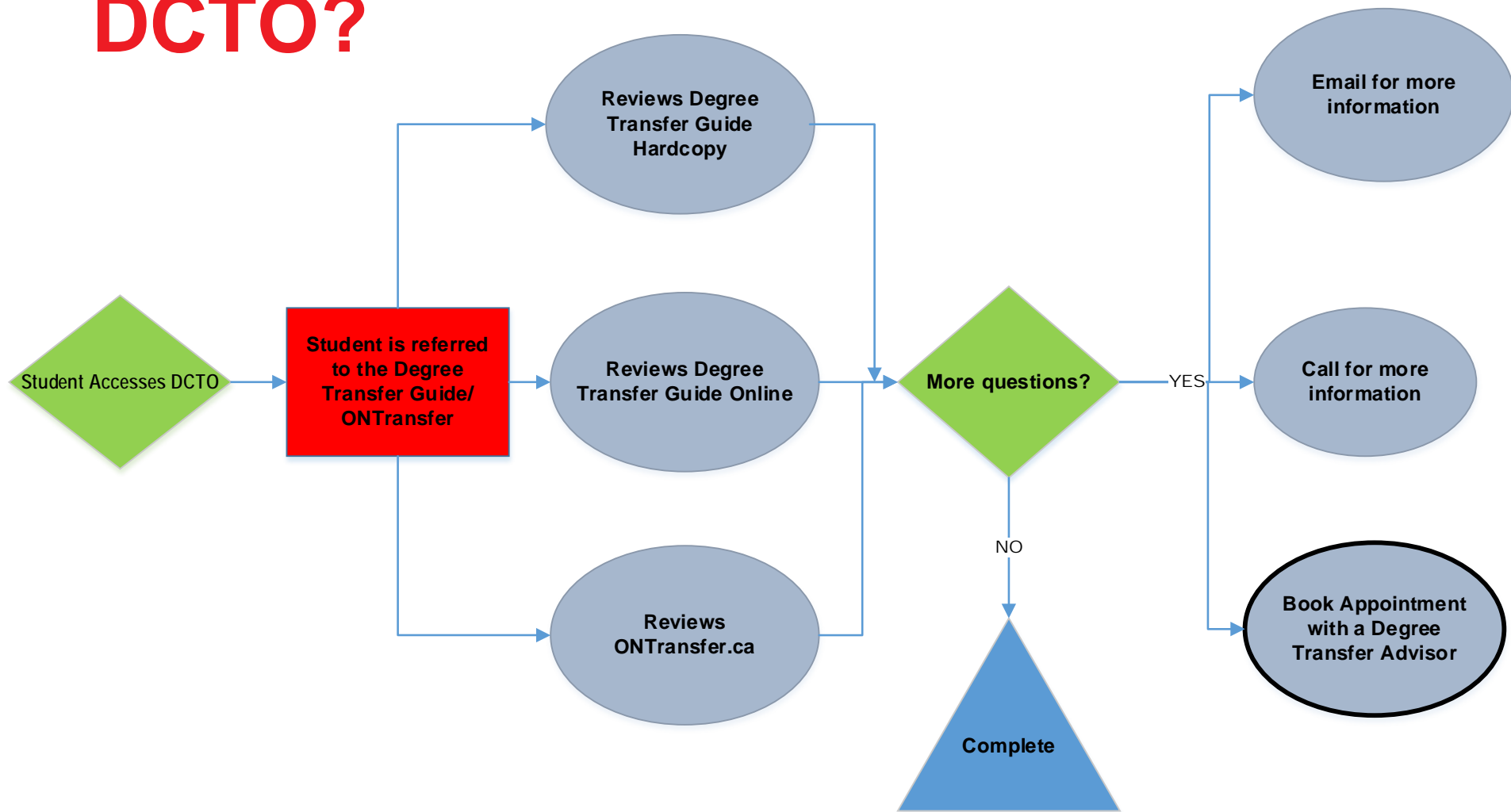


1,000+ unique
program-to-program
pathways for students

Why Students Seek Advisement



How Does a Student Access the DCTO?



Note: If this is NOT your first visit, please DO NOT fill out this card

Date: _____

First Name: _____

Student Number: _____

E-mail: _____

Are you an International Student? Yes No

Current Semester (please check one): 1 2 3 4 5 6 7 8 Overall Grade Point Average: _____

When will you be leaving Seneca? _____ / _____
Month / Year

Prospective Student

Male Female

Last Name: _____

Phone Number: _____

Seneca E-mail: _____

Seneca Program: _____

Already graduated: _____ / _____
Month / Year

Will you be completing your diploma/degree? Yes No Unsure

Have you attended another institution before Seneca? No

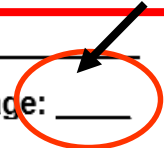
Attended some college OR Graduated from college

Attended some university OR Graduated from university

What institutions & programs are you considering applying to?

<u>Institution</u>	<u>Program</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

GPA
Does the student's
GPA meet the
minimum
requirement?



Note: If this is NOT your first visit, please DO NOT fill out this card

Date: _____

First Name: _____

Student Number: _____

E-mail: _____

Are you an International Student? Yes No

Current Semester (please check one): 1 2 3 4 5 6 7 8 Overall Grade Point Average: _____

When will you be leaving Seneca? _____ / _____
Month / Year

Prospective Student

Male Female

Last Name: _____

Phone Number: _____

Seneca E-mail: _____

Seneca Program: _____

Already graduated: _____ / _____
Month / Year

Will you be completing your diploma/degree? Yes No Unsure

Have you attended another institution before Seneca? No

Attended some college OR Graduated from college

Attended some university OR Graduated from university

What institutions & programs are you considering applying to?

Institution

Program

1. _____
2. _____
3. _____
4. _____

Note: If this is NOT your first visit, please DO NOT fill out this card

Date: _____

First Name: _____

Student Number: _____

E-mail: _____

Are you an International Student? Yes No

Current Semester (please check one): 1 2 3 4 5 6 7 8 Overall Grade Point Average: _____

When will you be leaving Seneca? _____ / _____
Month / Year

Prospective Student

Male Female

Last Name: _____

Phone Number: _____

Seneca E-mail: _____

Seneca Program: _____

Already graduated: _____ / _____
Month / Year

Will you be completing your diploma/degree? Yes No Unsure

Have you attended another institution before Seneca? No

Attended some college OR Graduated from college

Attended some university OR Graduated from university

What institutions & programs are you considering applying to?

Institution

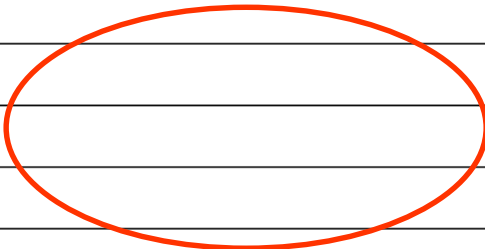
Program

1. _____

2. _____

3. _____

4. _____



Destination School and Programs
What are the admission requirements?
Do we have a pathway?

Note: If this is NOT your first visit, please DO NOT fill out this card

Date: _____

First Name: _____

Student Number: _____

E-mail: _____

Are you an International Student? Yes No

Current Semester (please check one): 1 2 3 4 5 6 7 8 Overall Grade Point Average: _____

When will you be leaving Seneca? _____ / _____
Month / Year

Prospective Student

Male Female

Last Name: _____

Phone Number: _____

Seneca E-mail: _____

Seneca Program: _____

Already graduated: _____ / _____
Month / Year

Will you be completing your diploma/degree? Yes No Unsure

Have you attended another institution before Seneca? No

Attended some college OR Graduated from college

Attended some university OR Graduated from university

What institutions & programs are you considering applying to?

Institution

Program

- | <u>Institution</u> | <u>Program</u> |
|--------------------|-----------------------------------|
| 1. | Previous Post-Secondary Education |
| 2. | Prior university? |
| 3. | Previous poor academic record? |
| 4. | |

ADVISOR NOTES



Date	Comments	Initials

Appointment

Drop-in

Phone

Strategy for Advisement

1) Backwards Planning:
Beginning with the end in mind



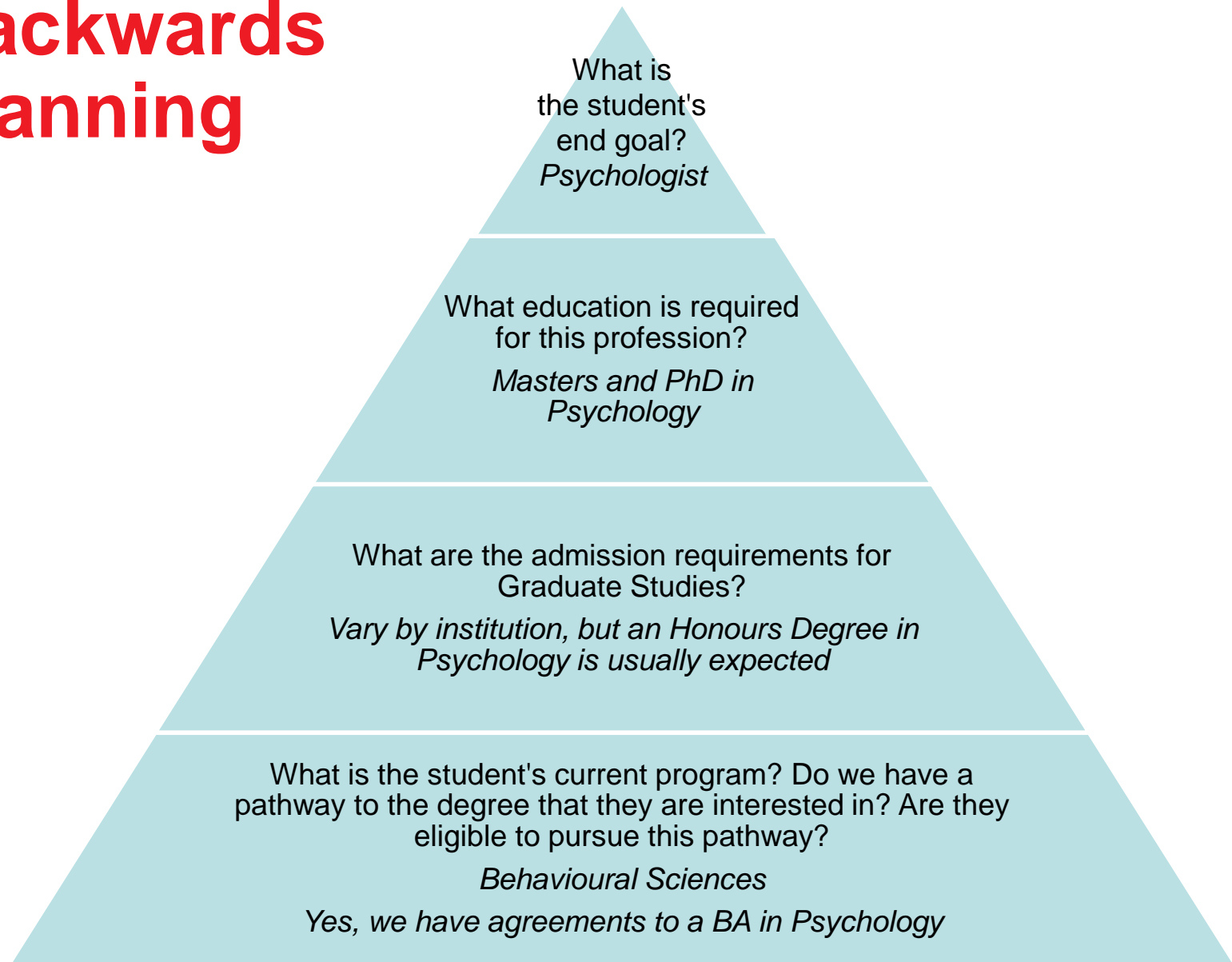
Asking questions like:
“What are your career goals?”
“What education is required?”

What external factors may impact this plan?



Helping students figure out what steps they need to complete

Backwards Planning



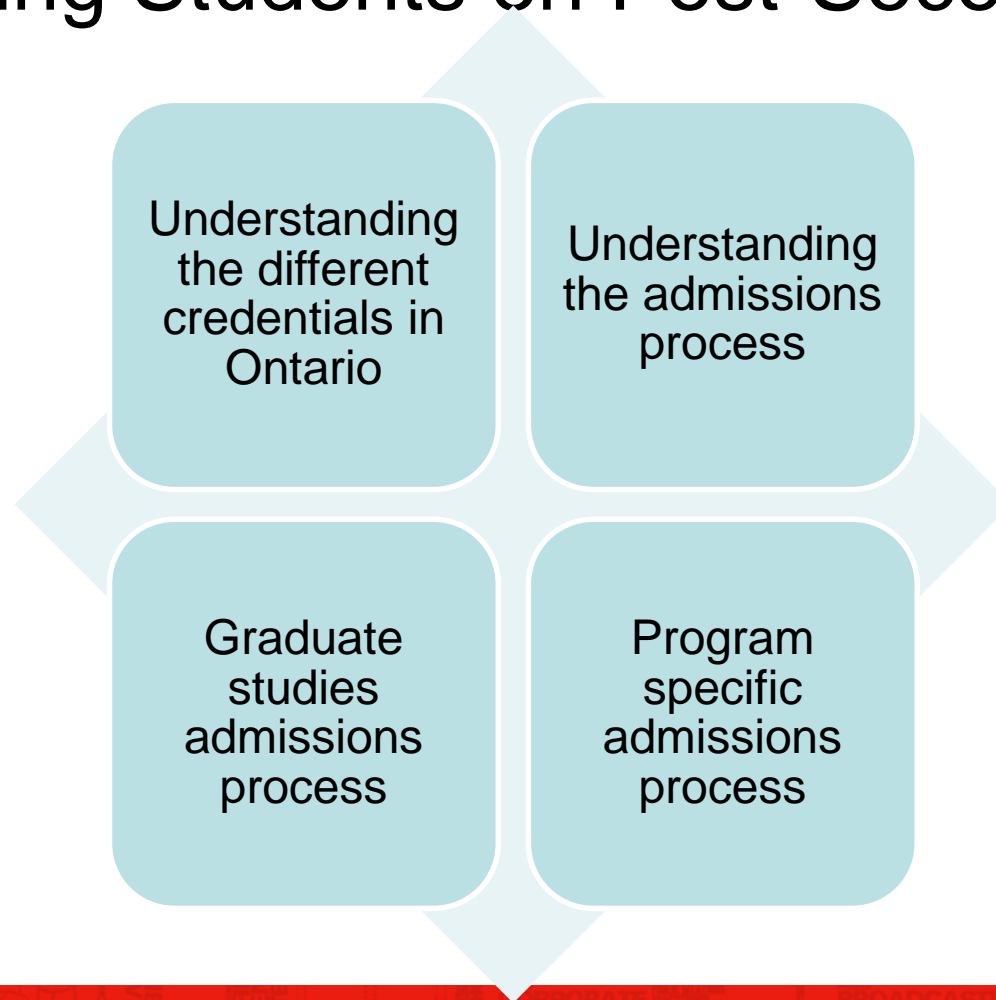
Backwards Planning

Educational Pathways to Professions Resources

- Lawyer
- Teacher
- Psychologist
- Pharmacist
- Dentist
- Doctor
- Accountant
- Occupational Therapist
- Optometrist
- Veterinarian

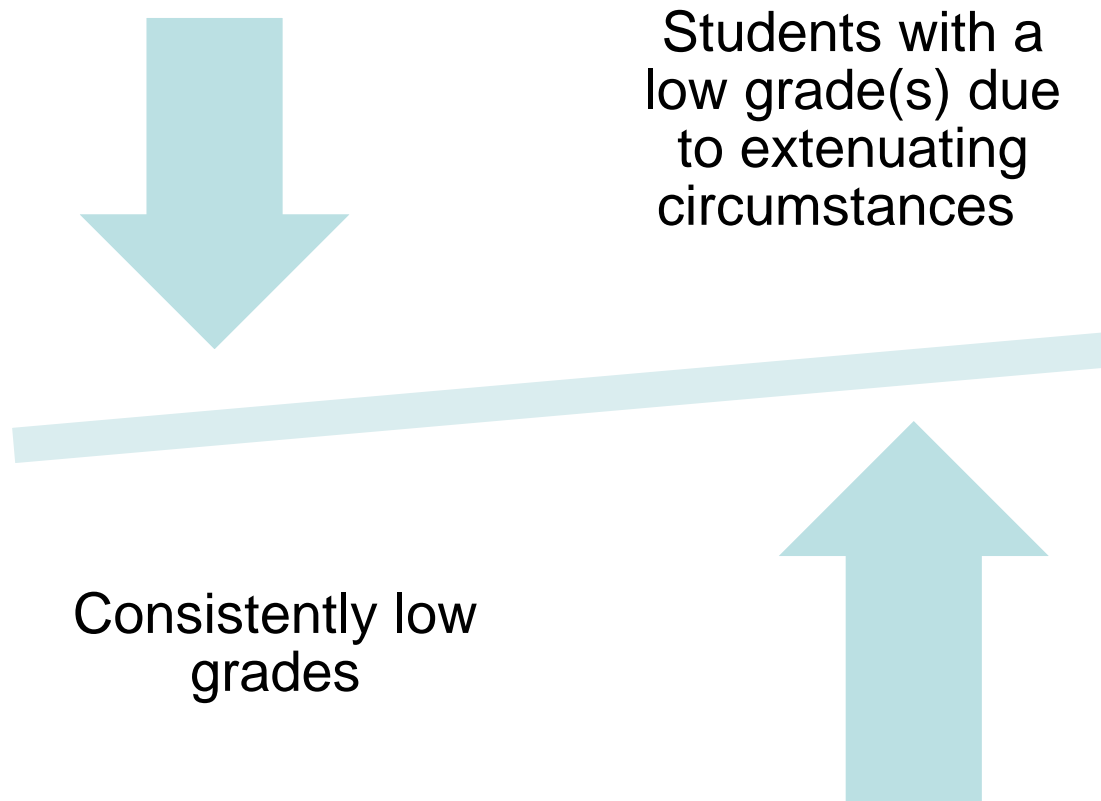
Strategy for Advisement

2) Educating Students on Post-Secondary Systems



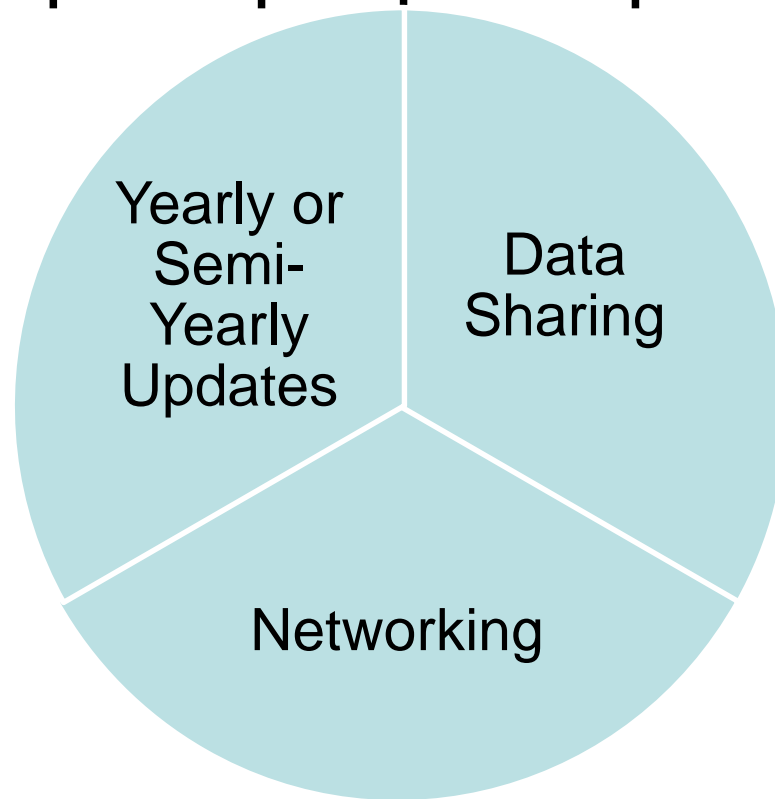
Strategy for Advisement

3) Academic Preparedness/Aptitude



Strategy for Advisement

4) Building and maintaining relationships with the right point people at partner institutions



Strategy for Advisement

5) Internal Buy-In/Relationships

Academic Advisors

- annual advisor lunch
- keeping advisors in the loop about university visits, events, updates etc.

Registration/Records

- information sessions
- where/how to access pathway information
- implementation of new agreements

Faculty

- class visits
- resource sharing
- supporting program reviews and new program development

Recruitment

- Annual Information sessions
- Participation in large scale events
- involvement in high school visits

Scenarios

- In a small group, discuss how you would advise and what steps you would recommend to the students you are meeting with on the appointment cards
- Feel free to refer to the Degree Transfer Guide which has been provided to each group as well.

Scenarios

Note: If this is NOT your first visit, please DO NOT fill out this card

Date: Tuesday, April 17, 2018

First Name: Kevin

Student Number: 012 345 678

E-mail: kbacon@gmail.com

Are you an International Student? Yes No

Current Semester (please check one): 1 2 3 4 5 6 7 8 Overall Grade Point Average: 3.4

When will you be leaving Seneca? 04 / 2019 Already graduated: /
Month / Year Month / Year

Will you be completing your diploma/degree? Yes No Unsure

Have you attended another institution before Seneca? No

Attended some college OR Graduated from college

Attended some university OR Graduated from university

Student does not have any 12U

What institutions & programs are you considering applying to?

Institution

Program

1. York University

B. Engineering

2. Western University

B. Engineering

3. Lakehead University

B. Engineering

4. _____

Scenarios

Note: If this is NOT your first visit, please DO NOT fill out this card

Date: Tuesday, April 17, 2018

First Name: Emma

Student Number: 91 881 717

E-mail: _____

Are you an International Student? Yes No

Current Semester (please check one): 1 2 3 4 5 6 7 8 Overall Grade Point Average: 4.0

When will you be leaving Seneca? 04 / 2018
Month / Year

Already graduated: _____ / _____
Month / Year

Will you be completing your diploma/degree? Yes No Unsure

Have you attended another institution before Seneca? No

Attended some college OR Graduated from college

Attended some university OR Graduated from university

What institutions & programs are you considering applying to?

Institution

Program

1. Ryerson University

Bachelor of Commerce

2. _____

3. _____

4. _____

Prospective Student

Male Female

Last Name: Stone

Phone Number: 416 491 5050

Seneca E-mail: emmas@myseneca.ca

Seneca Program: Business (2 year)

Scenarios

Note: If this is NOT your first visit, please DO NOT fill out this card

Date: Tuesday, April 17, 2018

First Name: Justin

Student Number: 001 222 333

E-mail: _____

Are you an International Student? Yes No

Current Semester (please check one): 1 2 3 4 5 6 7 8 Overall Grade Point Average: 3.7

When will you be leaving Seneca? 04 / 2018
Month / Year

Already graduated: _____ / _____
Month / Year

Will you be completing your diploma/degree? Yes No Unsure

Have you attended another institution before Seneca? No

Attended some college OR Graduated from college

Attended some university OR Graduated from university

University of Toronto – Science degree, 1 year, Academic Probation

What institutions & programs are you considering applying to?

Institution

Program

1. York University

BSc. Biology

2. _____

3. _____

4. _____

Prospective Student

Male Female

Last Name: Bieber

Phone Number: 416 491 5050

Seneca E-mail: jbieber@myseneca.ca

Seneca Program: Biotechnology - Advanced

Scenarios

Note: If this is NOT your first visit, please DO NOT fill out this card

Date: Tuesday, April 17, 2018

First Name: Taylor

Student Number: 012 345 678

E-mail: swift@gmail.com

Are you an International Student? Yes No

Current Semester (please check one): 1 2 3 4 5 6 7 8 Overall Grade Point Average: 2.8

When will you be leaving Seneca? ? / ?
Month / Year

Already graduated: /
Month / Year

Will you be completing your diploma/degree? Yes No Unsure

Have you attended another institution before Seneca? No

Attended some college OR Graduated from college

Attended some university OR Graduated from university

What institutions & programs are you considering applying to?

Institution

Program

1. York University

Bachelor of Commerce

2. _____

3. _____

4. _____

Prospective Student

Male Female

Last Name: Swift

Phone Number: 416 491 5050

Seneca E-mail: twswift@myseneca.ca

Seneca Program: Accounting and Finance

Scenarios

Note: If this is NOT your first visit, please DO NOT fill out this card

Date: Tuesday, April 17, 2018

First Name: Jimmy

Student Number: 222 111 012

E-mail: _____

Are you an International Student? Yes No

Current Semester (please check one): 1 2 3 4 5 6 7 8 Overall Grade Point Average: 2.7

When will you be leaving Seneca? /
Month / Year

Prospective Student

Male Female

Last Name: Fallon

Phone Number: 416 491 5050

Seneca E-mail: jfallon@myseneca.ca

Seneca Program: Business (2 year)

Already graduated: 04 / 2016
Month / Year

Will you be completing your diploma/degree? Yes No Unsure

Have you attended another institution before Seneca? No

Attended some college OR Graduated from college

Attended some university OR Graduated from university

What institutions & programs are you considering applying to?

<u>Institution</u>	<u>Program</u>
1. University of Toronto	?
2. ? Currently working at a large financial institution	?
3. ? Requires a degree to be considered for a promotion	?
4. Will continue to work while studying	

Scenarios

Note: If this is NOT your first visit, please DO NOT fill out this card

Date: Tuesday, April 17, 2018

First Name: Angelina

Student Number: 012 344 567

E-mail: _____

Are you an International Student? Yes No

Current Semester (please check one): 1 2 3 4 5 6 7 8 Overall Grade Point Average: _____

When will you be leaving Seneca? /
Month / Year

Already graduated: /
Month / Year

Will you be completing your diploma/degree? Yes No Unsure

Have you attended another institution before Seneca? No

Attended some college OR Graduated from college

Attended some university OR Graduated from university




What institutions & programs are you considering applying to?

Institution

Program

- | <u>Institution</u> | <u>Program</u> |
|--|-------------------------------|
| 1. <u>Student is in high school</u> | <u>Bachelor of Veterinary</u> |
| 2. <u>Has 12 U Math</u> | |
| 3. <u>Due to personal issues would</u> | |
| 4. <u>like to start at College</u> | |

Degree and Credit Transfer Office

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	Visit us: www.senecacollege.ca/degreetransfer

**Degree and Credit Transfer Office
Academic Partnerships**

T: 416-491-5050 ext. 26464

Degreeandcredit.transfer@senecacollege.ca